

# Filing of 10-D Pension form

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A STEP BY STEP FORMAT THAT WILL HELP TO FILE THE 10-D  
PENSION FORM ONLINE.

A solid green horizontal bar at the bottom of the slide.

## STEP 1

To begin with you need to click on <https://unifiedportal-mem.epfindia.gov.in/memberinterface/>  
OR

Open **MOZILLA FIREFOX** can type “**epfo unified portal member login.**”

After clicking the above link the following page opens up

In which you need to type your **UAN ,Password and Captcha.** Then **Sign In.**

The screenshot shows the EPFO Unified Portal Member Interface. The browser address bar displays the URL [unifiedportal-mem.epfindia.gov.in/memberinterface/](https://unifiedportal-mem.epfindia.gov.in/memberinterface/). The page header includes the EPFO logo, the text "EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA" and "MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA", and the "Universal Account Number (UAN) MEMBER e-SEWA" section. The main content area is titled "Dear EPF Members !!". It contains a list of services: "Advance claim for outbreak of pandemic (COVID-19) - click here for details." (marked with a red "NEW" icon), "Member Passbook service is available here", "Aadhaar Based Online Claim Submission", "Seeded Aadhaar against activated UAN is mandatory for online claim submission.", "Other frequently used services are available at [www.epfindia.gov.in](http://www.epfindia.gov.in)", "EPFO services are now available on the UMANG (Unified Mobile APP for New Governance). The UMANG APP can be downloaded by giving a missed call 9718397183. The APP can also be downloaded from UMANG website or from the play/app stores. Erstwhile EPF mobile services are being discontinued", and "One Member - One EPF Account can be availed after login under Online Services." Below this is a "Benefits of Registration" section with two items: "Download/Print your Updated Passbook anytime." and "Download/ Print your UAN Card." A yellow "NOTE" box states: "Members with authenticated Aadhaar and Bank details seeded against their UAN can now submit their PF Withdrawal/Settlement/Transfer claims online." and "One mobile number can be used for one registration only." On the right side, there is a login form with fields for "UAN" (labeled "Enter UAN"), "Password" (labeled "Password"), and a "Captcha" field (displaying "c T U 1 a"). There are "Sign in" and "Reset" buttons, and a "Forgot Password" link. An "Important Links" section at the bottom right includes "Activate UAN" and "Know your UAN".

**NOTE :**You are recommended to use **MOZILLA FIREFOX** on your desktop for better results.

Also you cannot proceed unless you have completed filling the e-nomination form.

Once you have signed in the following screen will appear to you  
Considering you have filed your e-nomination click >>LATER

The screenshot shows the 'unifiedportal-mem.epfindia.gov.in/memberinterface/' web page. A modal alert box is centered on the screen. The alert contains two messages in Hindi and English, both preceded by an information icon. The first message in Hindi asks the user to file their nomination immediately if they haven't done so yet. The second message in English states that the e-nomination facility is available with e-Sign and requests immediate filing. At the bottom right of the alert box are two buttons: 'File Now' (green) and 'Later' (white). The background of the portal shows the user's profile with UAN 1002 2732 7924 / MICHAEL PAUL DANTAS, a 'Logout' link, and a table of personal details including PAN, Bank Account No., Mobile No., and E-mail.

Alert

प्रिय सम्मानित सदस्य,  
ई-नामांकन सुविधा ई-साइन के साथ उपलब्ध है। यदि आपने अपना नामांकन दाखिल नहीं किया है, तो कृपया इसे तुरंत दर्ज करें।

e-Nomination facility is available with e-Sign. Please file your nomination immediately if not filed as yet.

File Now Later

UAN : 1002 2732 7924 /MICHAEL PAUL DANTAS

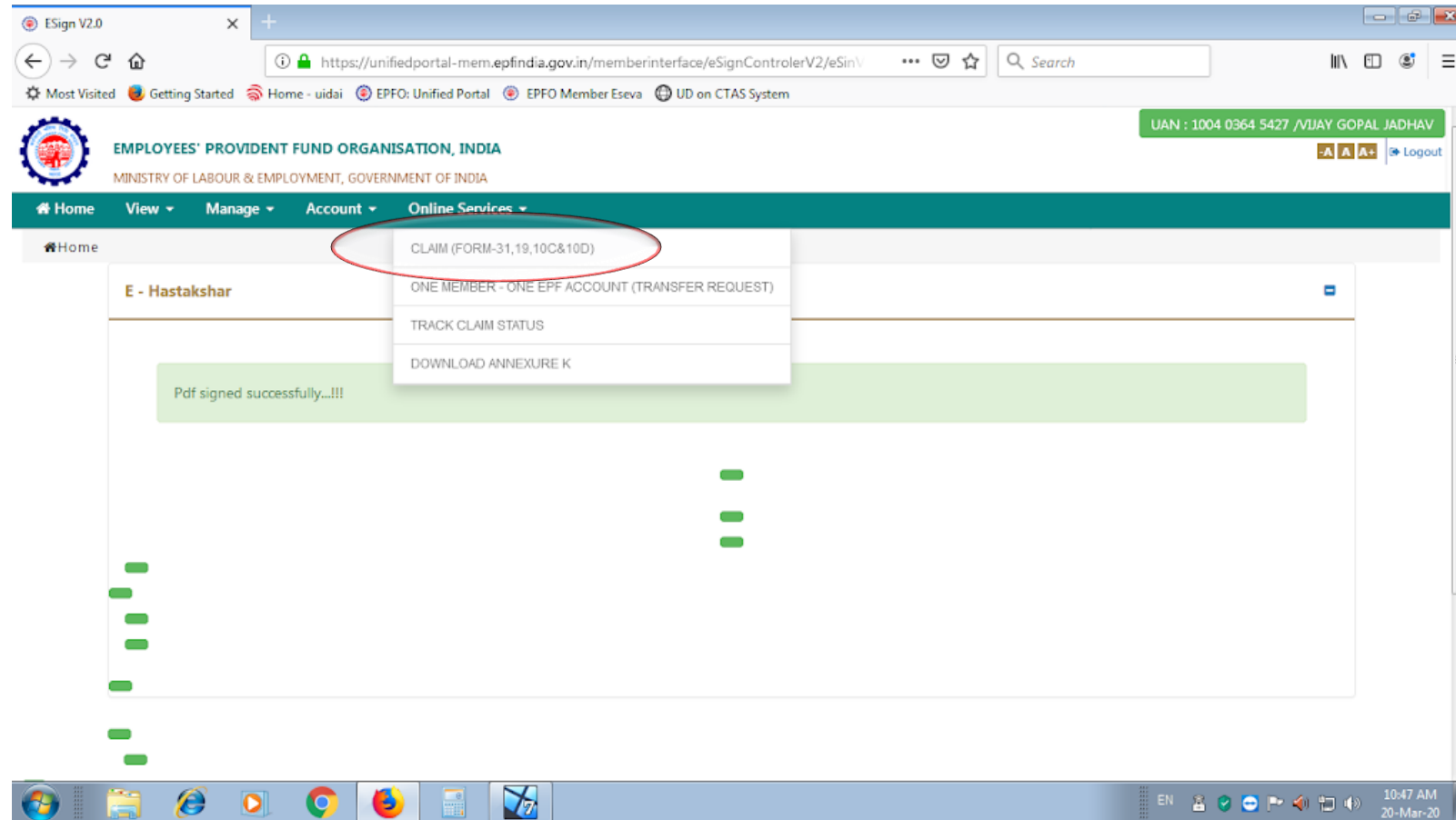
Logout

|                  |                 |
|------------------|-----------------|
| PAN              | XXSPD201XX      |
| Bank Account No. | 00161010003XXXX |
| Mobile No.       | 982083XXXX      |
| E-mail           | NOT AVAILABLE   |

More information

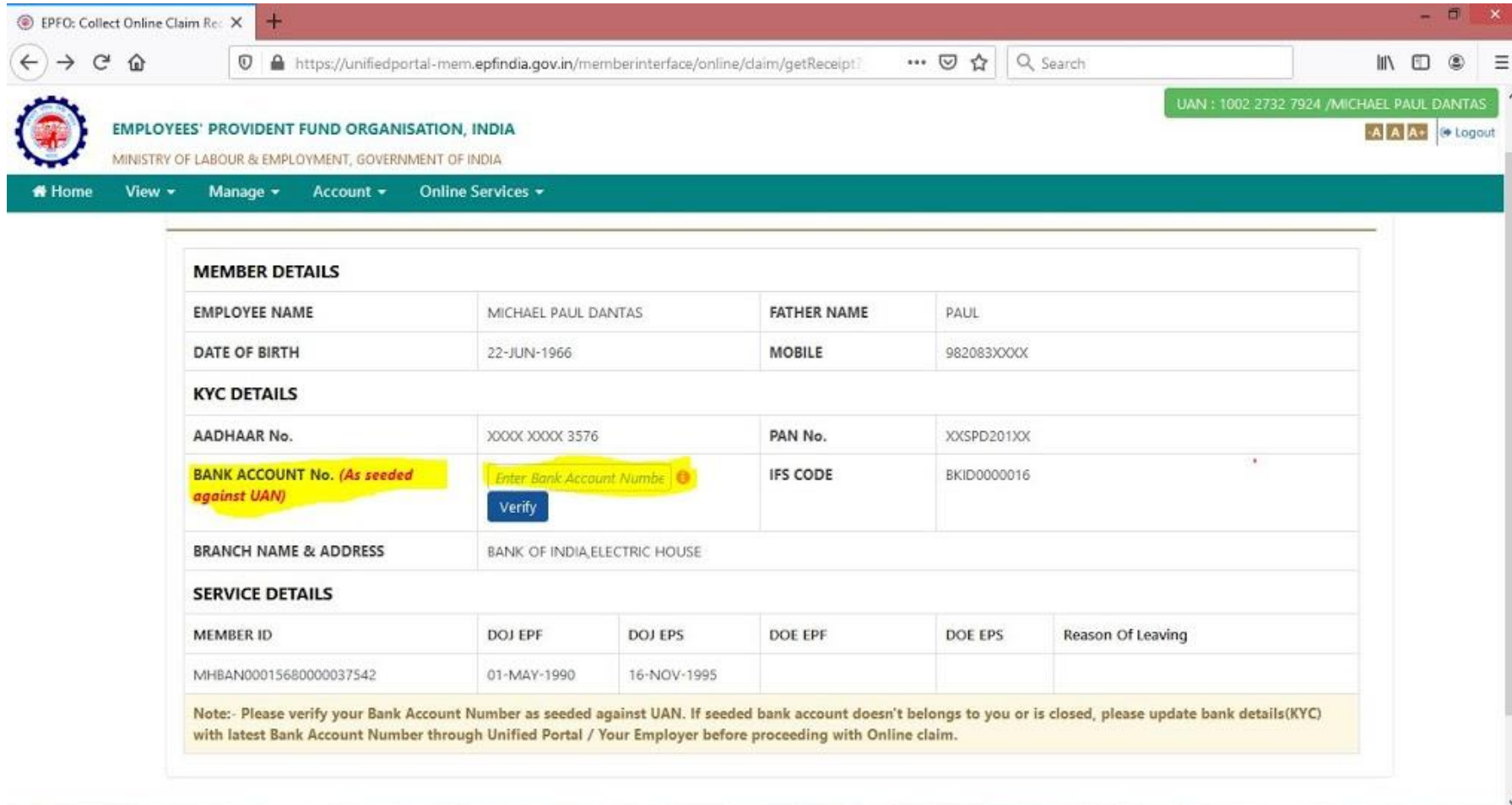
## STEP 2

After completion of e-nomination go to option >> ONLINE SERVICES>> CLAIM (form - 31,19,10C &10D)



## STEP 3

After you have clicked on the CLAIM OPTION the following window will open . In this you have to fill in your full **SALARY** Bank account number . (Highlighted in YELLOW)



EPFO: Collect Online Claim Rec X

https://unifiedportal-mem.epfindia.gov.in/memberinterface/online/daim/getReceipt?

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA  
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

UAN : 1002 2732 7924 /MICHAEL PAUL DANTAS

Logout

Home View Manage Account Online Services

### MEMBER DETAILS

|               |                     |             |            |
|---------------|---------------------|-------------|------------|
| EMPLOYEE NAME | MICHAEL PAUL DANTAS | FATHER NAME | PAUL       |
| DATE OF BIRTH | 22-JUN-1966         | MOBILE      | 982083XXXX |

### KYC DETAILS

|  |                                     |          |             |
|--|-------------------------------------|----------|-------------|
| AADHAAR No.                              | XXXX XXXX 3576                      | PAN No.  | XXSPD201XX  |
| BANK ACCOUNT No. (As seeded against UAN) | Enter Bank Account Number<br>Verify | IFS CODE | BKID0000016 |
| BRANCH NAME & ADDRESS                    | BANK OF INDIA,ELECTRIC HOUSE        |          |             |

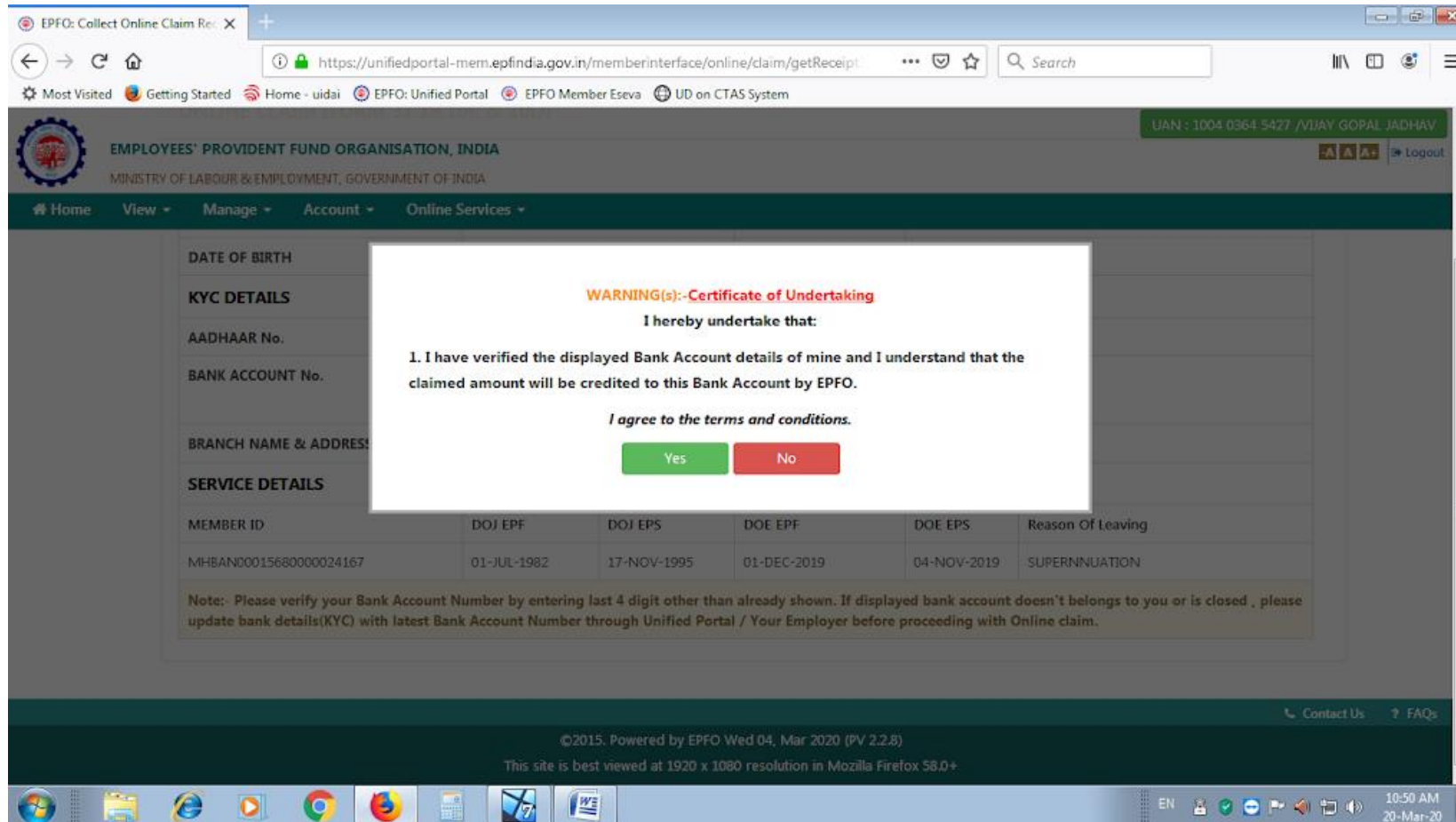
### SERVICE DETAILS

|                        |             |             |         |         |                   |
|------------------------|-------------|-------------|---------|---------|-------------------|
| MEMBER ID              | DOJ EPF     | DOJ EPS     | DOE EPF | DOE EPS | Reason Of Leaving |
| MHBAN00015680000037542 | 01-MAY-1990 | 16-NOV-1995 |         |         |                   |

Note:- Please verify your Bank Account Number as seeded against UAN. If seeded bank account doesn't belongs to you or is closed, please update bank details(KYC) with latest Bank Account Number through Unified Portal / Your Employer before proceeding with Online claim.

## STEP 4

Once your bank details are verified , you will get the following screen .  
And you have to click on **YES**.



## STEP 5

After you have clicked YES , you will get the following screen . on which you need to click >> **PROCEED FOR ONLINE CLAIM** (at the bottom of the screen)

EPFO: Collect Online Claim Re: X

https://unifiedportal-mem.epfindia.gov.in/memberinterface/online/claim/getReceipt

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EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA

UAN : 1004 0364 5427 /VIJAY GOPAL JADHAV

Home View Manage Account Online Services

### ONLINE CLAIM (FORM 31,19,10C & 10D)

| MEMBER DETAILS |                    |  |             |            |  |
|----------------|--------------------|--|-------------|------------|--|
| EMPLOYEE NAME  | VIJAY GOPAL JADHAV |  | FATHER NAME | GOPAL      |  |
| DATE OF BIRTH  | 05-NOV-1961        |  | MOBILE      | 975735XXXX |  |

| KYC DETAILS   |                |          |            |
|---|----------------|----------|------------|
| AADHAAR No.   | XXXX XXXX 3569 | PAN No.  | XXRPJ400XX |
| BANK ACCOUNT No.  | XXXXXXXXXX ✓   | IFS CODE | XXXXXXXXXX |
| BRANCH NAME & ADDRESS<br>ABHYUDAYA COOPERATIVE BANK LIMITED,SEWRI |                |          |            |

| SERVICE DETAILS      |             |             |             |             |                   |
|----------------------|-------------|-------------|-------------|-------------|-------------------|
| MEMBER ID            | DOJ EPF     | DOJ EPS     | DOE EPF     | DOE EPS     | Reason Of Leaving |
| MHBAN001568000024167 | 01-JUL-1982 | 17-NOV-1995 | 01-DEC-2019 | 04-NOV-2019 | SUPERANNUATION    |

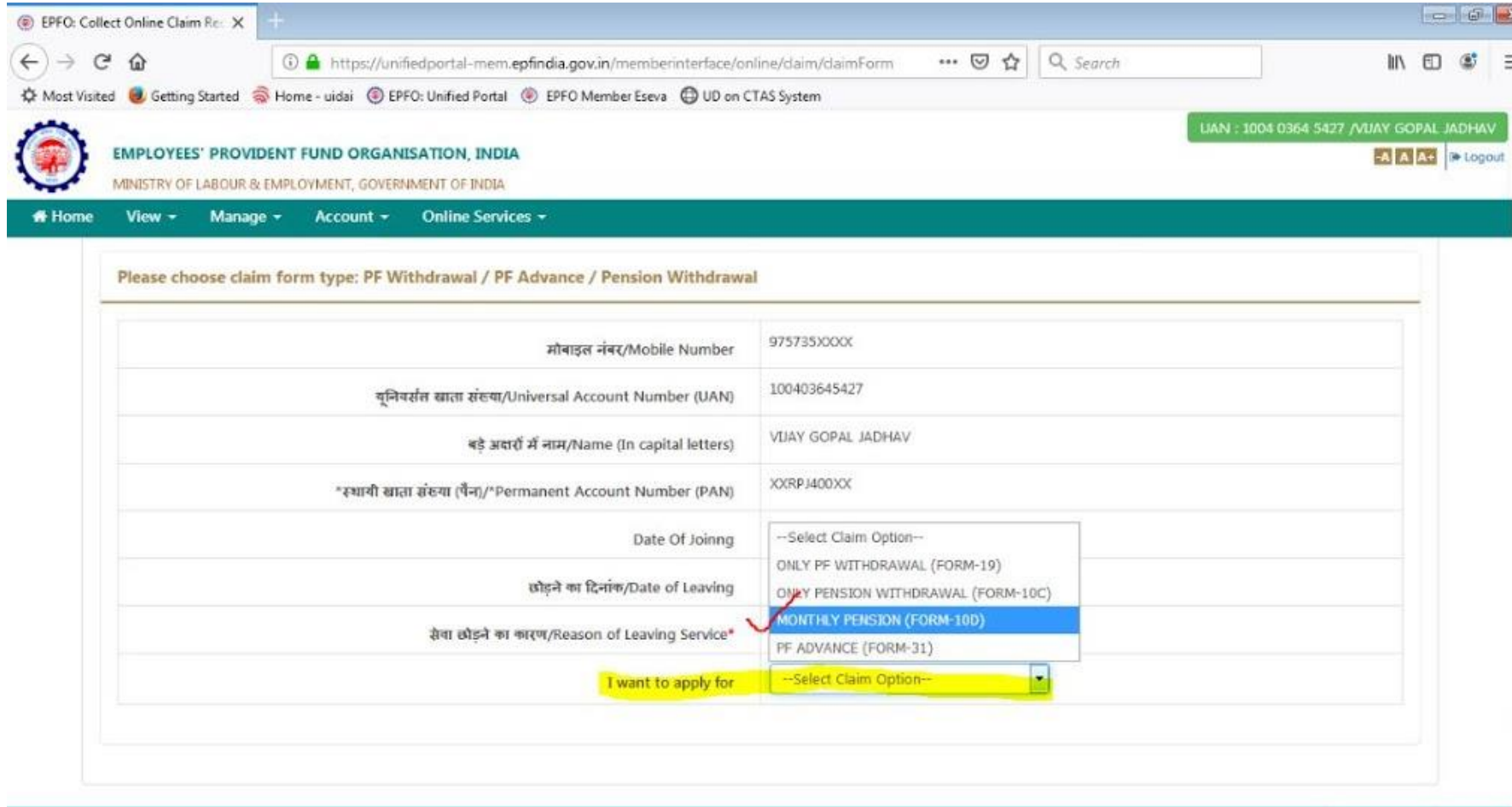
Note: Please verify your Bank Account Number by entering last 4 digit other than already shown. If displayed bank account doesn't belongs to you or is closed , please update bank details(KYC) with latest Bank Account Number through Unified Portal / Your Employer before proceeding with Online claim.

Proceed For Online Claim



## STEP 6

After clicking PROCEED FOR ONLINE CLAIM , the following screen will be open .  
On which you need to click>> **I WANT TO APPLY FOR** (Highlighted in YELLOW), in  
which you have to opt >>**MONTHLY PENSION (FORM 10D)**.



EPFO: Collect Online Claim Re: X

https://unifiedportal-mem.epfindia.gov.in/memberinterface/online/claim/claimForm

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UAN : 1004 0364 5427 VIJAY GOPAL JADHAV Logout

Home View Manage Account Online Services

Please choose claim form type: PF Withdrawal / PF Advance / Pension Withdrawal

|  |                                    |
|--|------------------------------------|
| मोबाइल नंबर/Mobile Number                                | 975735XXXX                         |
| यूनिवर्सल खाता संख्या/Universal Account Number (UAN)     | 100403645427                       |
| बड़े अक्षरों में नाम/Name (In capital letters)           | VIJAY GOPAL JADHAV                 |
| *स्थायी खाता संख्या (पैन)/Permanent Account Number (PAN) | XXRPJ400XX                         |
| Date Of Joining  | --Select Claim Option--            |
| छोड़ने का दिनांक/Date of Leaving                         | ONLY PF WITHDRAWAL (FORM-19)       |
| सेवा छोड़ने का कारण/Reason of Leaving Service*           | ONLY PENSION WITHDRAWAL (FORM-10C) |
|  | <b>MONTHLY PENSION (FORM-10D)</b>  |
|  | PF ADVANCE (FORM-31)               |
| I want to apply for                                      | --Select Claim Option--            |



## STEP 7

Once you opt >> MONTHLY PENSION(FORM 10D),  
Click **NO** in **Deferred Pension**(Highlighted in YELLOW).  
Also verify your **FAMILY DETAILS**.

EPFO: Collect Online Claim Re: X

https://unifiedportal-mem.epfindia.gov.in/memberinterface/online/claim/claimForm

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UAN : 1004 0364 5427 /VIJAY GOPAL JADHAV

Logout

Home View Manage Account Online Services

I want to apply for MONTHLY PENSION (FORM-10D)

Type of Pension claimed SUPERANNUATION

Details of Scheme Certificate (if any)

State: -----Select State-----

Office:

Scheme Certificate Number: Enter last 8 digits.

Deferred Pension\* ☐ Yes ☒ No

Family Details

| Name                 | Date of Birth | Gender | Relation |
|----------------------|---------------|--------|----------|
| VIJETA VIJAY JADHAV  | 20/06/1968    | FEMALE | Wife     |
| SUPRIYA VIJAY JADHAV | 28/07/1998    | FEMALE | Daughter |
| SAMIT VIJAY JADHAV   | 17/04/2001    | MALE   | Son      |

Employee Address\*

Locality (Maximum 64 char.) Street (Maximum 64 char.)

**NOTE:** Skip the option for **SCHEME CERTIFICATE NUMBER**

# STEP 8

Fill in the permanent address in the option>> **EMPLOYEE ADDRESS** and **new PENSION** account **BANK DETAILS...**

Browser address bar: <https://unifiedportal-mem.epfindia.gov.in/memberinterface/online/daim/daimForm>

Navigation: Most Visited, Getting Started, Home - uidai, EPFO: Unified Portal, EPFO Member E seva, UD on CTAS System

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MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

UIAN : 1004 0364 5427 / VIJAY GOPAL JADHAV

VIJETA VIJAY JADHAV 20/06/1968  
SUPRIYA VIJAY JADHAV 28/07/1985 FEMALE Daughter: [-A](#) [A](#) [A+](#) [Logout](#)

Home View Manage Account Online Services

**Employee Address\***

MAHARASHTRA

**Bank Details\***

Bank: STATE BANK OF INDIA

Bank Account Number:

IFSC Code:

Name of the Bank: STATE BANK OF INDIA

Branch: PAREL, MAHARASHTRA

State: MAHARASHTRA

## STEP 9

On clicking >> **BROWSE**

Upload the **NEW BANK ACCOUNT** scanned copy of your checkbook/passbook

After which click >> **GET AADHAAR OTP**

EPFO: Collect Online Claim Rec. X

https://unifiedportal-mem.epfindia.gov.in/memberinterface/online/daim/daimForm

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UAN : 1004 0364 5427 /VIJAY GOPAL JADHAV

Home View Manage Account Online Services

**Upload Scanned copy of cheque/passbook\***

Browse... 407705E.jpg View

Only JPG and JPEG file of minimum 100 KB & maximum 500 KB size is supported.  
Bank Account number, IFSC and name should be visible on cheque.  
Scanned image should be readable.  
In case scanned image of cheque is not readable, claim is liable to be rejected. Please click the View button to see the cheque image before submitting the claim.

मैं प्रमाणित करता हूँ कि मैंने यू एन पोर्टल पर सौख डाटा को भली भाँति देख लिया है तथा फार्म नं. 11 नया बैंक खाता विवरण और आधार संख्या सहित सभी डाटा सही पाया गया है।  
I certify that I have gone through the data seeded in UAN Portal and found all data including Form No.11(New), bank account details and Aadhaar number.

☒ I am applying for this claim using my Aadhaar credentials. Certified that the particulars are true to the best of my knowledge. I further certify that I have gone through the data seeded in UAN Portal against my UAN and found all data, Bank Account Details (Bank Account and IFSC) and Aadhaar number, PAN to be correct and these belong to me. Please make the payment into the bank account mentioned in the UAN Portal.

**Get Aadhaar OTP**

(NOTE: OTP Will Be Send To Mobile Number Register With UIDAI (AADHAAR).)

**NOTE : Size of the scanned copy should be minimum 100KB and maximum 500KB**

# STEP 10

Enter the **OTP** received on your registered mobile number and click >> **VALIDATE OTP and SUBMIT CLAIM FORM.**

The screenshot displays the EPFO Unified Portal interface. At the top, the browser address bar shows the URL: <https://unifiedportal-mem.epfindia.gov.in/memberinterface/online/claim/claimForm>. The page header includes the EPFO logo, the text "EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA", and the "MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA". A green box in the top right corner displays the UAN: 1004 0364 5427 /VIJAY GOPAL JADHAV. Below the header, a navigation bar contains links for Home, View, Manage, Account, and Online Services. The main content area features a warning message: "In case scanned image of cheque is not readable, claim is liable to be rejected. Please click the View button to see the cheque image before submitting the claim." Below this, a Hindi statement is followed by its English translation: "I certify that I have gone through the data seeded in UAN Portal and found all data including Form No.11(New), bank account details and Aadhaar number." A checkbox is checked, indicating the user is applying for the claim using their Aadhaar credentials. A green success message states: "SUCCESS: OTP has been sent on Mobile Number \*\*\*\*\*3578 (Registered With UIDAI)". A "Resend OTP" button is visible. A red note specifies: "(NOTE: OTP Will Be Send To Mobile Number Register With UIDAI (AADHAAR).)". Below the note, there is a field labeled "Enter OTP \*" with the placeholder text "AADHAAR OTP". A blue button labeled "Validate OTP and Submit Claim Form" is positioned at the bottom of the form. The footer of the page includes the copyright notice "©2015. Powered by EPFO Wed 04, Mar 2020 (PV 2.2.8)", a resolution recommendation "This site is best viewed at 1920 x 1080 resolution in Mozilla Firefox 58.0+", and links for "Contact Us" and "FAQs". The Windows taskbar at the bottom shows the system clock as 11:03 AM on 20-Mar-20.

# STEP 11

Once the OTP is verified ,click on >> **CLICK HERE** , to view the PDF of the **RECEIPT**.

The screenshot shows the EPFO Unified Portal interface. The browser address bar displays the URL: <https://unifiedportal-mem.epfindia.gov.in/memberinterface/online/claim/claimForm>. The user is logged in as VIJAY GOPAL JADHAV with UAN 1004 0364 5427. The page title is "EPFO: Collect Online Claim Receipt". The main content area shows a confirmation message: "SUCCESS: OTP has been sent on Mobile Number \*\*\*\*\*3578 (Registered With UIDAI)". Below this, there is a "Resend OTP" button and a note: "(NOTE: OTP Will Be Send To Mobile Number Register With UIDAI (AADHAAR).)". A text input field labeled "Enter OTP \*" is present. At the bottom, a green message states: "OTP has been verified , eKYC updated and Monthly Pension Withdrawal Claim form submitted successfully on Unified Portal. Please **CLICK HERE** to view pdf". The footer includes the copyright notice "©2015. Powered by EPFO Wed 04, Mar 2020 (PV 2.2.8)" and a note about the recommended resolution: "This site is best viewed at 1920 x 1080 resolution in Mozilla Firefox 58.0+".

EPFO: Collect Online Claim Receipt

https://unifiedportal-mem.epfindia.gov.in/memberinterface/online/claim/claimForm

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MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

UAN : 1004 0364 5427 /VIJAY GOPAL JADHAV

Home View Manage Account Online Services

In case scanned image of cheque is not readable, claim is liable to be rejected. Please click the View button to see the cheque image before submitting the claim.

मैं प्रमाणित करता हूँ कि मैंने यू एन पोर्टल पर सीड डाटा को गंभीरता से देख लिया है तथा फार्म नं. 11 नया बैंक खाता विवरण और आधार संख्या सहित सभी डाटा सही पाया गया है।  
I certify that I have gone through the data seeded in UAN Portal and found all data including Form No.11(New), bank account details and Aadhaar number.

☒ I am applying for this claim using my Aadhaar credentials. Certified that the particulars are true to the best of my knowledge. I further certify that I have gone through the data seeded in UAN Portal against my UAN and found all data, Bank Account Details (Bank Account and IFSC) and Aadhaar number, PAN to be correct and these belong to me. Please make the payment into the bank account mentioned in the UAN Portal.

**SUCCESS: OTP has been sent on Mobile Number \*\*\*\*\*3578 (Registered With UIDAI)**

[Resend OTP](#)

(NOTE: OTP Will Be Send To Mobile Number Register With UIDAI (AADHAAR).)

Enter OTP \*

OTP has been verified , eKYC updated and Monthly Pension Withdrawal Claim form submitted successfully on Unified Portal. Please **CLICK HERE** to view pdf

Contact Us FAQs

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This site is best viewed at 1920 x 1080 resolution in Mozilla Firefox 58.0+



## STEP 12

This is the **SAMPLE** look of the PDF of the RECEIPT.

Take a **PRINT** of the PDF and preserve the same for further follow up with the **PENSION OFFICE**.

The screenshot displays a web browser window with the URL <https://unifiedportal-mem.epfindia.gov.in/memberinterface/online/claim/claimForm>. The page shows a sample PDF receipt for a pension claim. The receipt is titled "APPLICATION FOR MONTHLY PENSION FORM-10D (E.P.S.) (EMPLOYEES' PENSION SCHEME, 1995)". It includes the EPFO logo and a member's photograph. The receipt details the claimant's information and the type of pension claimed.

UAN: 100403645427

Mobile Number : 9757353578

Tracking Id : 10040364542703001

1. By whom the Pension is claimed? : Member

2. Type of Pension Claimed : Superannuation

3. a) Member's Name (In Block Letters) : VIJAY GOPAL JADHAV

b) Sex : Male

c) Marital Status : Married

d) Date of Birth (dd/mm/yyyy) : 06-11-1961