

Filing of 10-D Pension form

A STEP BY STEP FORMAT THAT WILL HELP TO FILE THE 10-D
PENSION FORM ONLINE.



STEP 1

To begin with you need to click on <https://unifiedportal-mem.epfindia.gov.in/memberinterface/>
OR

Open **MOZILLA FIREFOX** can type “**epfo unified portal member login.**”
After clicking the above link the following page opens up
In which you need to type your **UAN ,Password and Captcha.** Then **Sign In.**

The screenshot shows the EPFO Member e-SEWA login page. The header includes the EPFO logo and the text "EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA" and "MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA". The page title is "Universal Account Number (UAN) MEMBER e-SEWA".

The main content area is divided into three sections:

- Dear EPF Members !!**: A list of announcements and services, including "Advance claim for outbreak of pandemic (COVID-19)", "Member Passbook service", "Aadhaar Based Online Claim Submission", "Seeded Aadhaar against activated UAN", "Other frequently used services", "EPFO services on the UMANG app", and "One Member - One EPF Account".
- Benefits of Registration**: A list of benefits, including "Download/Print your Updated Passbook anytime" and "Download/ Print your UAN Card".
- Important Links**: Links for "Activate UAN" and "Know your UAN".

The login form on the right side includes the following fields and buttons:

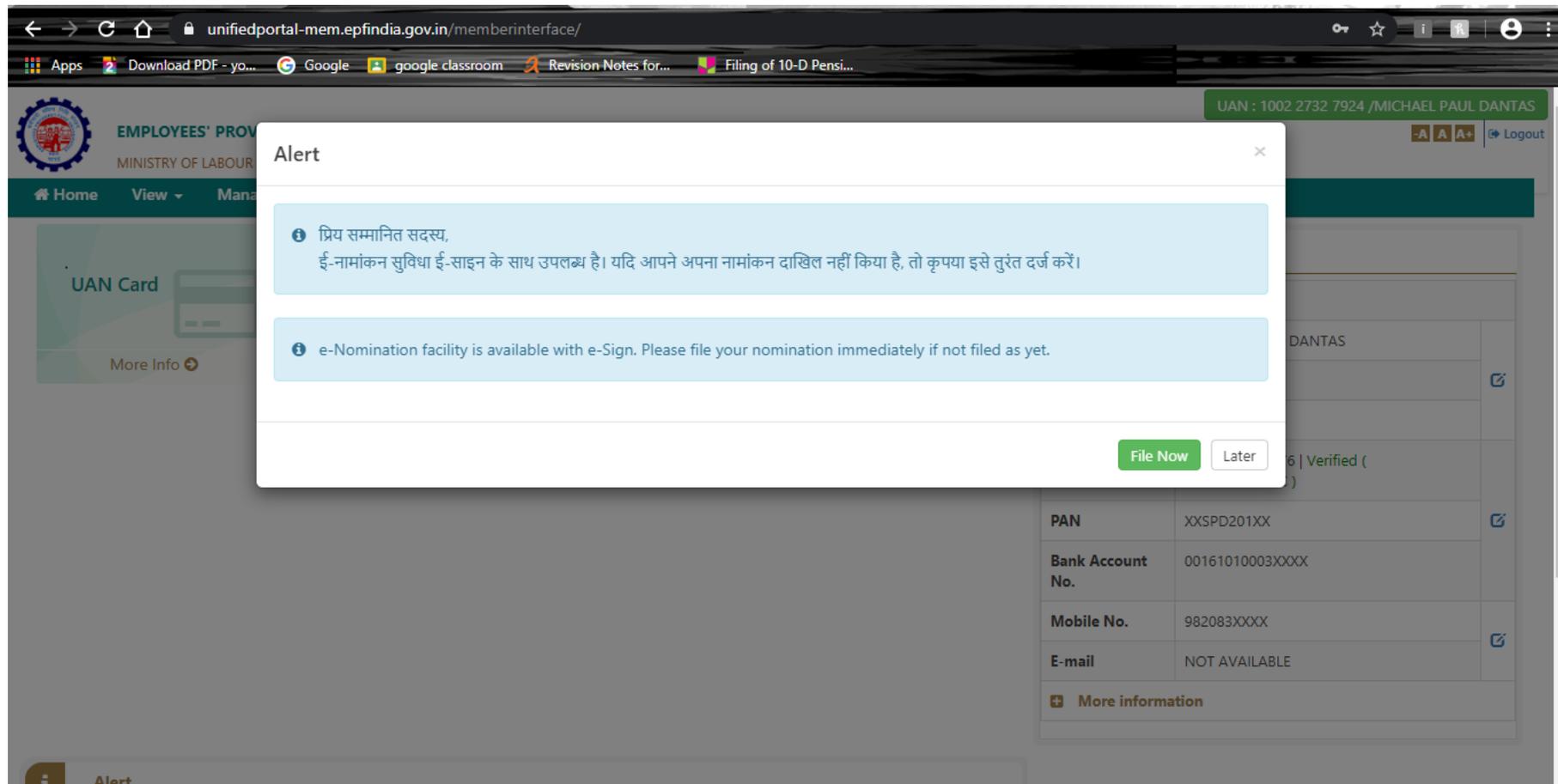
- UAN**: A text input field with the placeholder "Enter UAN".
- Password**: A text input field with the placeholder "Password".
- Captcha**: A captcha image showing "c T U 1 a" and a corresponding text input field.
- Sign in**: A blue button.
- Reset**: A blue button.
- Forgot Password**: A link below the login form.

A yellow note box in the bottom center contains the following text:

NOTE
Members with authenticated Aadhaar and Bank details seeded against their UAN can now submit their PF Withdrawal/Settlement/Transfer claims online.
One mobile number can be used for one registration only.

NOTE :You are recommended to use **MOZILLA FIREFOX** on your desktop for better results.
Also you cannot proceed unless you have completed filling the e-nomination form.

Once you have signed in the following screen will appear to you
Considering you have filed your e-nomination click >>LATER



The screenshot shows the EPF Member Interface on a web browser. The browser's address bar displays the URL `unifiedportal-mem.epfindia.gov.in/memberinterface/`. The page header includes the EPF logo, the text "EMPLOYEES' PROVISION FUND", "MINISTRY OF LABOUR", and the user's UAN: `1002 2732 7924 /MICHAEL PAUL DANTAS`. A navigation menu contains "Home", "View", and "Manage".

An "Alert" dialog box is centered on the screen, containing the following text:

- प्रिय सम्मानित सदस्य,
ई-नामांकन सुविधा ई-साइन के साथ उपलब्ध है। यदि आपने अपना नामांकन दाखिल नहीं किया है, तो कृपया इसे तुरंत दर्ज करें।
- e-Nomination facility is available with e-Sign. Please file your nomination immediately if not filed as yet.

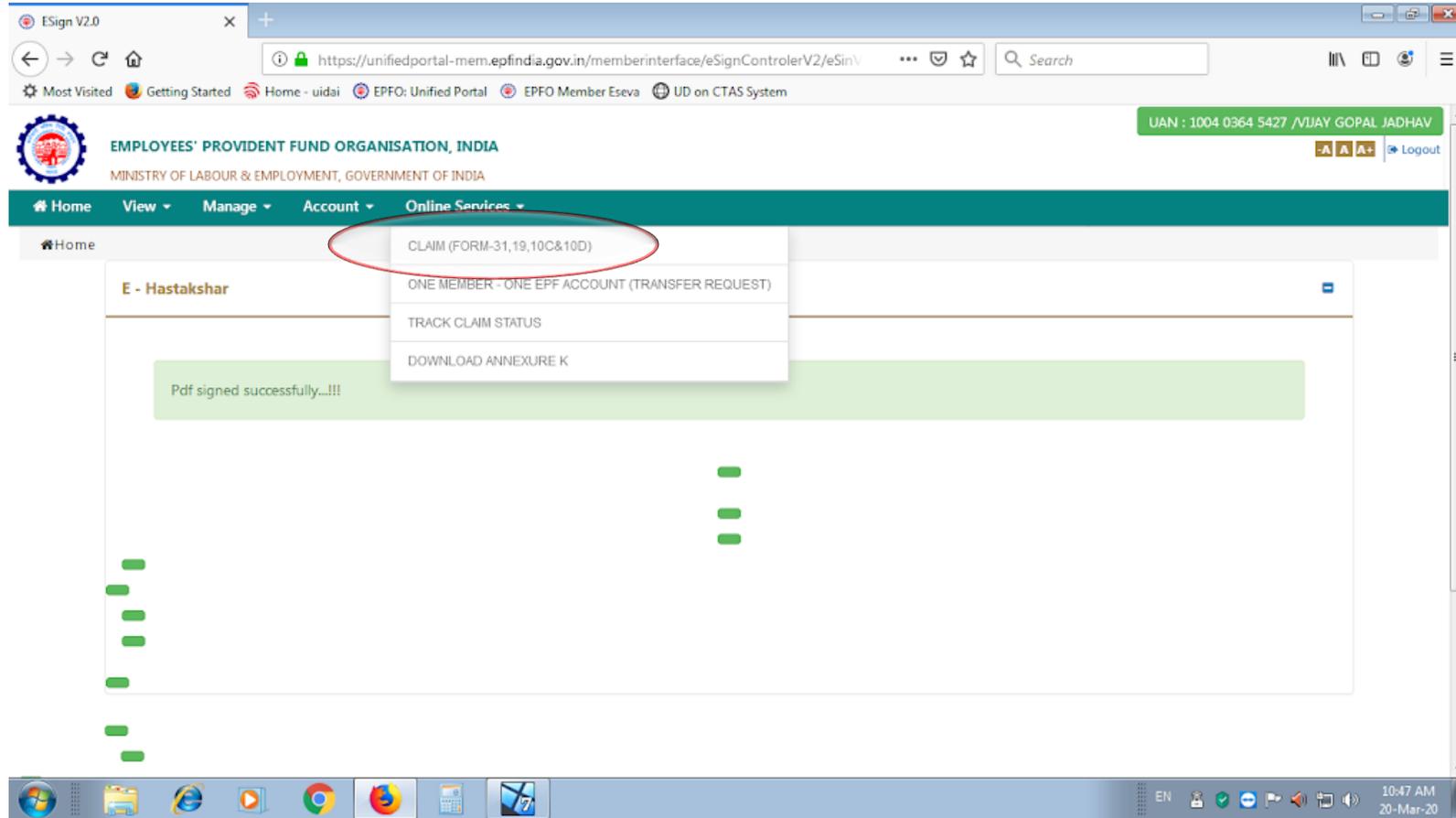
At the bottom right of the alert box, there are two buttons: "File Now" (highlighted in green) and "Later".

In the background, a table displays the member's details:

PAN	XXSPD201XX	
Bank Account No.	00161010003XXXX	
Mobile No.	982083XXXX	
E-mail	NOT AVAILABLE	
More information		

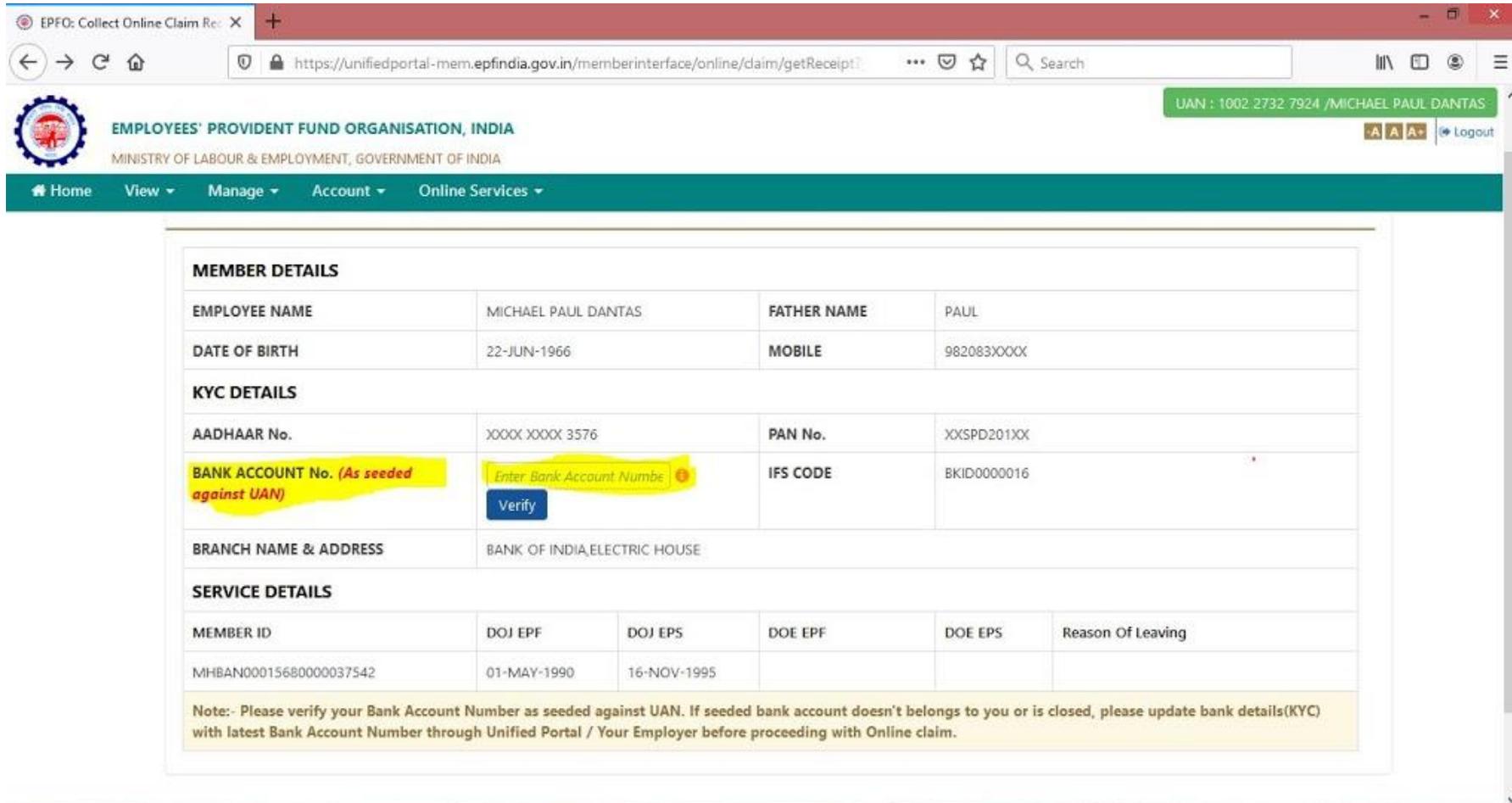
STEP 2

After completion of e-nomination go to option >> ONLINE SERVICES>> CLAIM (form - 31,19,10C &10D)



STEP 3

After you have clicked on the CLAIM OPTION the following window will open . In this you have to fill in your full **SALARY** Bank account number . (Highlighted in **YELLOW**)



EPFO: Collect Online Claim Receipt

https://unifiedportal-mem.epfindia.gov.in/memberinterface/online/daim/getReceipt?

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

UAN : 1002 2732 7924 /MICHAEL PAUL DANTAS

Home View Manage Account Online Services

MEMBER DETAILS					
EMPLOYEE NAME	MICHAEL PAUL DANTAS	FATHER NAME	PAUL		
DATE OF BIRTH	22-JUN-1966	MOBILE	982083XXXX		
KYC DETAILS					
AADHAAR No.	XXXX XXXX 3576	PAN No.	XXSPD201XX		
BANK ACCOUNT No. (As seeded against UAN)	Enter Bank Account Number	IFS CODE	BKID0000016		
BRANCH NAME & ADDRESS		BANK OF INDIA,ELECTRIC HOUSE			
SERVICE DETAILS					
MEMBER ID	DOJ EPF	DOJ EPS	DOE EPF	DOE EPS	Reason Of Leaving
MHBAN00015680000037542	01-MAY-1990	16-NOV-1995			

Note:- Please verify your Bank Account Number as seeded against UAN. If seeded bank account doesn't belongs to you or is closed, please update bank details(KYC) with latest Bank Account Number through Unified Portal / Your Employer before proceeding with Online claim.

STEP 4

Once your bank details are verified , you will get the following screen .
And you have to click on **YES**.

The screenshot shows the EPFO Unified Portal interface. A central dialog box displays a warning: "WARNING(s):-Certificate of Undertaking". Below the warning, it states "I hereby undertake that:" followed by a numbered list: "1. I have verified the displayed Bank Account details of mine and I understand that the claimed amount will be credited to this Bank Account by EPFO." Below this, it says "I agree to the terms and conditions." and provides two buttons: "Yes" (green) and "No" (red).

The background interface includes the EPFO logo, the text "EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA" and "MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA". A navigation menu has "Home", "View", "Manage", "Account", and "Online Services". A sidebar on the left lists "DATE OF BIRTH", "KYC DETAILS", "AADHAAR No.", "BANK ACCOUNT No.", "BRANCH NAME & ADDRESS", and "SERVICE DETAILS".

MEMBER ID	DOJ EPF	DOJ EPS	DOE EPF	DOE EPS	Reason Of Leaving
MHBAN00015680000024167	01-JUL-1982	17-NOV-1995	01-DEC-2019	04-NOV-2019	SUPERANNUATION

Note: Please verify your Bank Account Number by entering last 4 digit other than already shown. If displayed bank account doesn't belongs to you or is closed , please update bank details(KYC) with latest Bank Account Number through Unified Portal / Your Employer before proceeding with Online claim.

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This site is best viewed at 1920 x 1080 resolution in Mozilla Firefox 58.0+

STEP 5

After you have clicked YES , you will get the following screen . on which you need to click >> **PROCEED FOR ONLINE CLAIM** (at the bottom of the screen)

The screenshot shows the EPFO online claim portal. The browser address bar displays the URL: <https://unifiedportal-mem.epfindia.gov.in/memberinterface/online/claim/getReceipt>. The page header includes the EPFO logo and the text "EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA". A green box in the top right corner shows the UAN: 1004 0364 5427 /VIJAY GOPAL JADHAV. The main content area is titled "ONLINE CLAIM (FORM 31,19,10C & 10D)" and contains the following details:

MEMBER DETAILS					
EMPLOYEE NAME	VIJAY GOPAL JADHAV	FATHER NAME	GOPAL		
DATE OF BIRTH	05-NOV-1961	MOBILE	975735XXXX		

KYC DETAILS			
AADHAAR No.	XXXX XXXX 3569	PAN No.	XXRPJ400XX
BANK ACCOUNT No.	[REDACTED] ✓	IFS CODE	[REDACTED]
BRANCH NAME & ADDRESS			
ABHYUDAYA COOPERATIVE BANK LIMITED,SEWRI			

SERVICE DETAILS					
MEMBER ID	DOJ EPF	DOJ EPS	DOE EPF	DOE EPS	Reason Of Leaving
MHBAN0001568000024167	01-JUL-1982	17-NOV-1995	01-DEC-2019	04-NOV-2019	SUPERANNUATION

Note: Please verify your Bank Account Number by entering last 4 digit other than already shown. If displayed bank account doesn't belongs to you or is closed , please update bank details(KYC) with latest Bank Account Number through Unified Portal / Your Employer before proceeding with Online claim.

[Proceed For Online Claim](#)

STEP 6

After clicking PROCEED FOR ONLINE CLAIM , the following screen will be open .
On which you need to click>> **I WANT TO APPLY FOR** (Highlighted in YELLOW), in
which you have to opt >>**MONTHLY PENSION (FORM 10D)**.

EPFO: Collect Online Claim Re: X

https://unifiedportal-mem.epfindia.gov.in/memberinterface/online/claim/claimForm

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

UAN : 1004 0364 5427 /VIJAY GOPAL JADHAV

Home View Manage Account Online Services

Please choose claim form type: PF Withdrawal / PF Advance / Pension Withdrawal

मोबाइल नंबर/Mobile Number	975735XXXX
यूनिवर्सल खाता संख्या/Universal Account Number (UAN)	100403645427
बड़े अक्षरों में नाम/Name (In capital letters)	VIJAY GOPAL JADHAV
*स्थायी खाता संख्या (पैन)/Permanent Account Number (PAN)	XXRPJ400XX
Date Of Joinng	--Select Claim Option--
छोड़ने का दिनांक/Date of Leaving	ONLY PF WITHDRAWAL (FORM-19) ONLY PENSION WITHDRAWAL (FORM-10C) MONTHLY PENSION (FORM-10D) PF ADVANCE (FORM-31)
सेवा छोड़ने का कारण/Reason of Leaving Service*	
I want to apply for	--Select Claim Option--

STEP 7

Once you opt >> MONTHLY PENSION(FORM 10D),
Click **NO** in **Deferred Pension**(Highlighted in YELLOW).
Also verify your **FAMILY DETAILS**.

EPFO: Collect Online Claim Re: X

https://unifiedportal-mem.epfindia.gov.in/memberinterface/online/claim/claimForm

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

UAN : 1004 0364 5427 /VIJAY GOPAL JADHAV

I want to apply for: MONTHLY PENSION (FORM-10D)

Type of Pension claimed: SUPERANNUATION

Details of Scheme Certificate (if any):
State: -----Select State-----
Office: -----
Scheme Certificate Number: [] [] Enter last 8 digits

Deferred Pension* Yes No

Family Details

Name	Date of Birth	Gender	Relation
VJETA VJAY JADHAV	20/06/1968	FEMALE	Wife
SUPRIYA VJAY JADHAV	28/07/1998	FEMALE	Daughter
SAMIT VJAY JADHAV	17/04/2001	MALE	Son

Employee Address*
Locality (Maximum 64 char.) [] Street (Maximum 64 char.) []

NOTE: Skip the option for **SCHEME CERTIFICATE NUMBER**

STEP 8

Fill in the permanent address in the option>> **EMPLOYEE ADDRESS** and **new PENSION** account **BANK DETAILS**...

The screenshot shows the EPFO member interface. At the top, the browser address bar displays <https://unifiedportal-mem.epfindia.gov.in/memberinterface/online/daim/daimForm>. The page header includes the EPFO logo and the text "EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA" and "MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA". A navigation menu contains "Home", "View", "Manage", "Account", and "Online Services".

The main content area is divided into two sections:

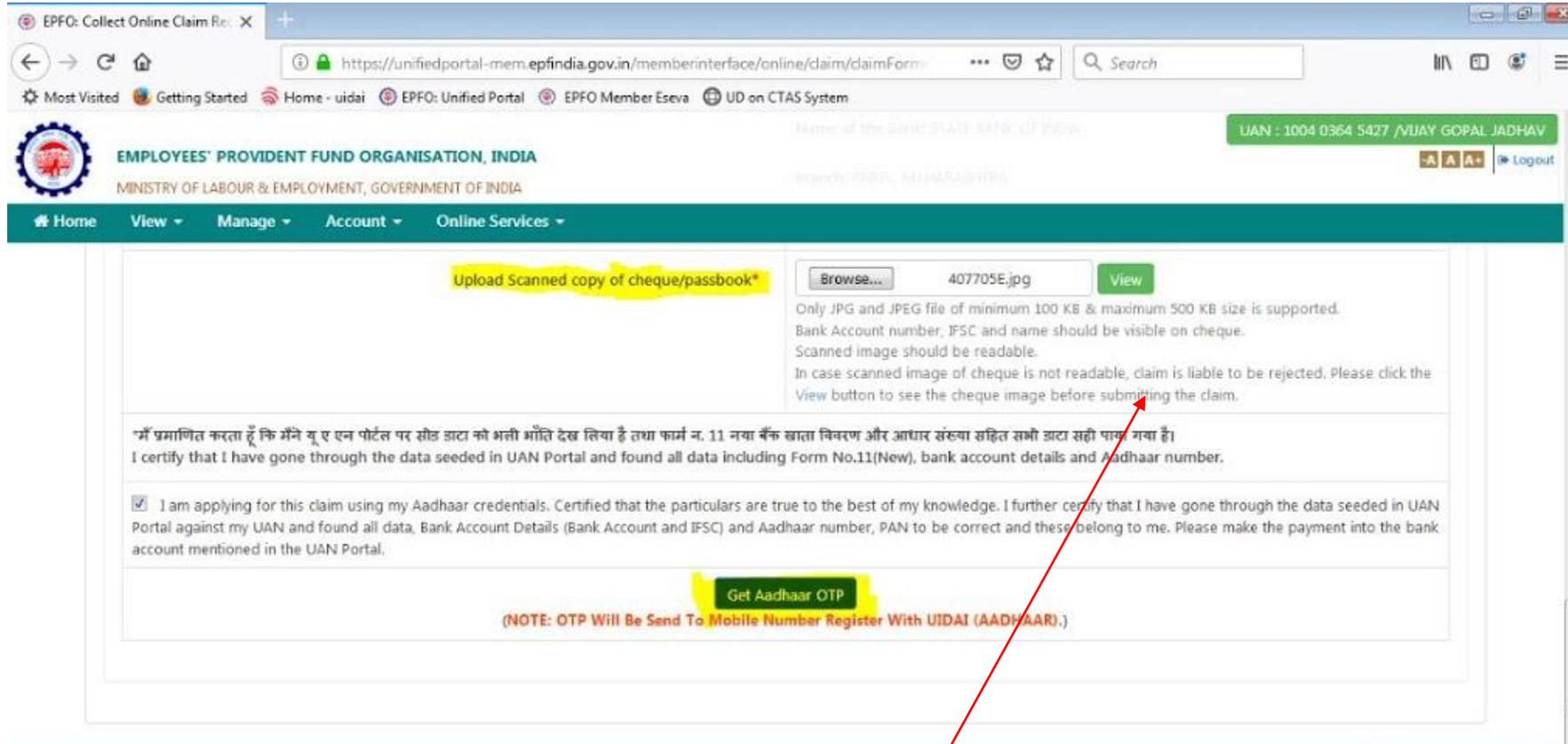
- Employee Address***: This section contains several input fields for address details. The first two fields are redacted with blue bars. The third field is a dropdown menu currently showing "MAHARASHTRA". The fourth and fifth fields are also redacted.
- Bank Details***: This section contains a dropdown menu for "Bank" set to "STATE BANK OF INDIA". Below it are input fields for "Bank Account Number" and "IFSC Code", both redacted. At the bottom of this section, the following information is displayed:
 - Name of the Bank: STATE BANK OF INDIA
 - Branch: PAREL, MAHARASHTRA
 - State: MAHARASHTRA

STEP 9

On clicking >> **BROWSE**

Upload the **NEW BANK ACCOUNT** scanned copy of your checkbook/passbook

After which click >> **GET AADHAAR OTP**



The screenshot shows the EPFO online claim portal interface. The browser address bar displays the URL: <https://unifiedportal-mem.epfindia.gov.in/memberinterface/online/daim/daimForm>. The page header includes the EPFO logo and the text "EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA" and "MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA". The user's UAN is displayed as "UAN : 1004 0364 5427 /VIJAY GOPAL JADHAV".

The main content area features a section titled "Upload Scanned copy of cheque/passbook*" with a "Browse..." button and a file name "407705E.jpg". Below this, there is a "View" button and a "Get Aadhaar OTP" button. A red arrow points from the "Get Aadhaar OTP" button to the "View" button.

Instructions for uploading the scanned copy are provided:

- Only JPG and JPEG file of minimum 100 KB & maximum 500 KB size is supported.
- Bank Account number, IFSC and name should be visible on cheque.
- Scanned image should be readable.
- In case scanned image of cheque is not readable, claim is liable to be rejected, Please click the View button to see the cheque image before submitting the claim.

A certification statement in Hindi and English is present:

मैं प्रमाणित करता हूँ कि मैंने यू एन पोर्टल पर सौख डाटा को भली भाँति देख लिया है तथा फॉर्म नं. 11 नया बैंक खाता विवरण और आधार संख्या सहित सभी डाटा सही पाया गया है।
I certify that I have gone through the data seeded in UAN Portal and found all data including Form No.11(New), bank account details and Aadhaar number.

A checkbox is checked, indicating the user is applying for the claim using their Aadhaar credentials and certifying that the particulars are true to the best of their knowledge.

A note at the bottom states: (NOTE: OTP Will Be Send To Mobile Number Register With UIDAI (AADHAAR).)

NOTE : Size of the scanned copy should be minimum 100KB and maximum 500KB

STEP 10

Enter the **OTP** received on your registered mobile number and click >> **VALIDATE OTP and SUBMIT CLAIM FORM.**

The screenshot shows a web browser window displaying the EPFO online claim form submission page. The browser address bar shows the URL: <https://unifiedportal-mem.epfindia.gov.in/memberinterface/online/claim/claimForm>. The page header includes the EPFO logo and the text "EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA" and "MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA". The user's UAN is displayed as "UAN : 1004 0364 5427 /VIJAY GOPAL JADHAV".

The main content area contains a form with the following text:

In case scanned image of cheque is not readable, claim is liable to be rejected. Please click the View button to see the cheque image before submitting the claim.

मैं प्रमाणित करता हूँ कि मैंने यू ए एन पोर्टल पर सौद डाटा को भली भाँति देख लिया है तथा फार्म न. 11 नया बैंक खाता विवरण और आधार संख्या सहित सभी डाटा सही पाया गया है।
I certify that I have gone through the data seeded in UAN Portal and found all data including Form No.11(New), bank account details and Aadhaar number.

I am applying for this claim using my Aadhaar credentials. Certified that the particulars are true to the best of my knowledge. I further certify that I have gone through the data seeded in UAN Portal against my UAN and found all data, Bank Account Details (Bank Account and IFSC) and Aadhaar number, PAN to be correct and these belong to me. Please make the payment into the bank account mentioned in the UAN Portal.

SUCCESS: OTP has been sent on Mobile Number ***3578 (Registered With UIDAI)**
[Resend OTP](#)

(NOTE: OTP Will Be Send To Mobile Number Register With UIDAI (AADHAAR).)

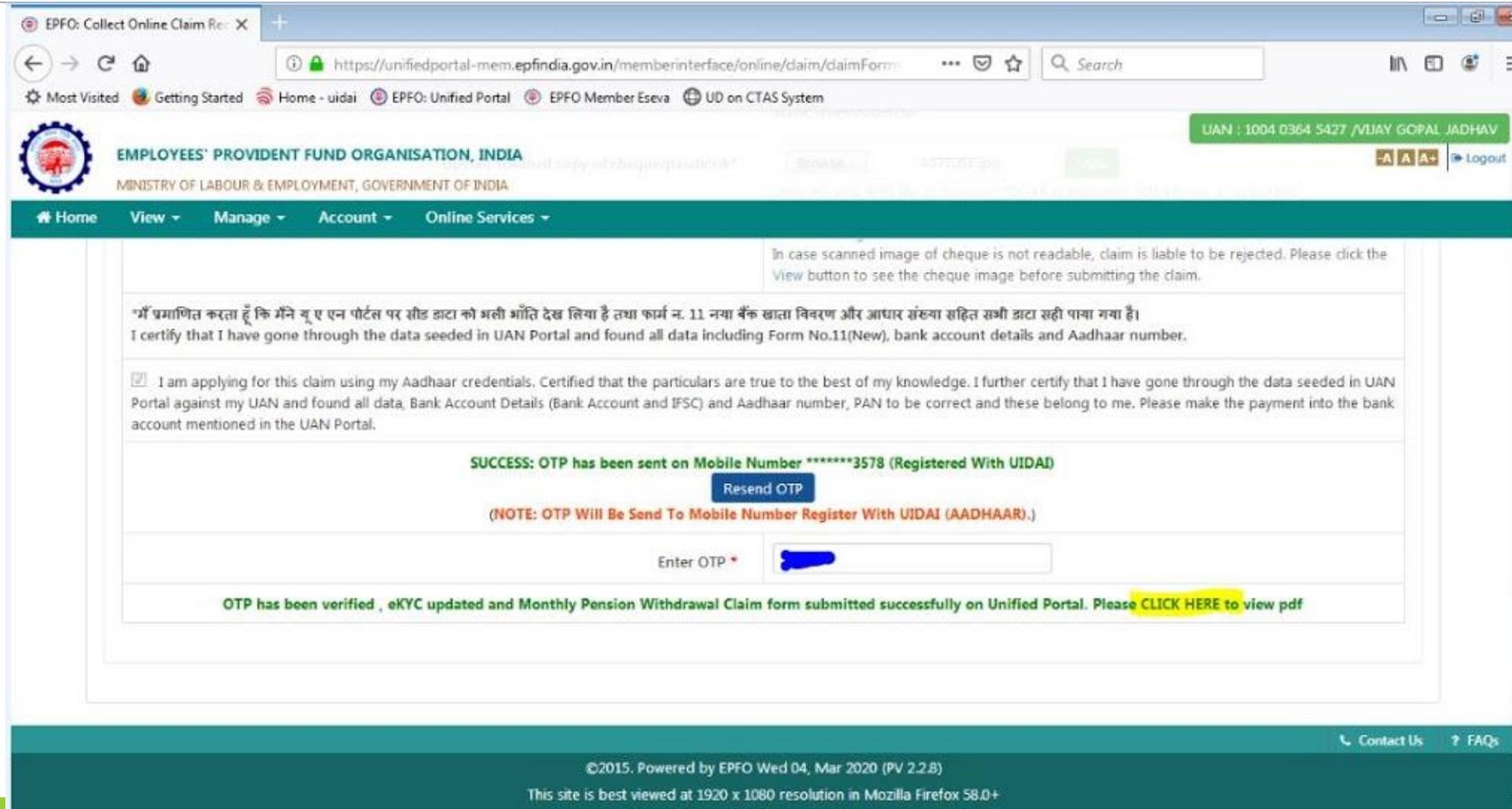
Enter OTP *

[Validate OTP and Submit Claim Form](#)

The footer of the page contains the text: "©2015. Powered by EPFO Wed 04, Mar 2020 (PV 2.2.8)" and "This site is best viewed at 1920 x 1080 resolution in Mozilla Firefox 58.0+". The system tray at the bottom shows the time as 11:03 AM on 20-Mar-20.

STEP 11

Once the OTP is verified ,click on >> **CLICK HERE** , to view the PDF of the **RECEIPT**.



The screenshot shows the EPFO Unified Portal interface. The browser address bar displays the URL: <https://unifiedportal-mem.epfindia.gov.in/memberinterface/online/claim/claimForm>. The user is logged in as UAN: 1004 0364 3427 /VIJAY GOPAL JADHAV. The page title is "EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA" and it is part of the "MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA". The navigation menu includes Home, View, Manage, Account, and Online Services. The main content area displays a success message: "SUCCESS: OTP has been sent on Mobile Number *****3578 (Registered With UIDAI)". Below this, there is a "Resend OTP" button and a note: "(NOTE: OTP Will Be Send To Mobile Number Register With UIDAI (AADHAAR).)". A text input field labeled "Enter OTP" is present, with a blue box covering the entered digits. At the bottom of the form, a green message states: "OTP has been verified , eKYC updated and Monthly Pension Withdrawal Claim form submitted successfully on Unified Portal. Please **CLICK HERE** to view pdf". The footer contains the copyright information: "©2015. Powered by EPFO Wed 04, Mar 2020 (PV 2.2.8)" and a note: "This site is best viewed at 1920 x 1080 resolution in Mozilla Firefox 58.0+".

STEP 12

This is the **SAMPLE** look of the PDF of the RECEIPT.

Take a **PRINT** of the PDF and preserve the same for further follow up with the **PENSION OFFICE**.

The screenshot shows a web browser window displaying a PDF receipt. The browser's address bar shows the URL: <https://unifiedportal-mem.epfindia.gov.in/memberinterface/online/claim/claimForm>. The page title is "EPFO: Collect Online Claim Rec". The receipt is titled "APPLICATION FOR MONTHLY PENSION FORM-10D (E.P.S.) (EMPLOYEES' PENSION SCHEME, 1995)". It includes the EPFO logo, a member's photo, and a list of claim details. The details are as follows:

Question	Answer
1. By whom the Pension is claimed?	Member
2. Type of Pension Claimed	Superannuation
3. a) Member's Name (In Block Letters)	VIJAY GOPAL JADHAV
b) Sex	Male
c) Marital Status	Married
d) Date of Birth (dd/mm/yyyy)	06-11-1961

Additional information on the receipt includes: UAN : 100403645427, Mobile Number : 9757353578, and Tracking Id : 10040364542703001. The browser's taskbar at the bottom shows the system time as 11:06 AM on 20-Mar-20.